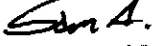



August 31, 2007

MEMORANDUM

TO: Staffs of RMIS and ITD

FROM: Sam Averitt, Vice Provost for Information Technology 
Steve Keto, Assoc. Vice Chancellor for Resource Management and Information Systems 

RE: Announcement of Central IT Unification

The Chancellor, Provost and CFO have given us approval to move forward on the next steps of unifying the central IT organizations at NC State. This memo outlines initial plans for transition to the new organization, the Office of Information Technology (OIT). A functional organizational chart is attached to this memo, which shows the major units within the new unified IT organization and their accompanying services.

We believe there are a number of reasons to make this change now. The campus is in the midst of an increasing convergence of IT services, and it is important that we are well positioned to provide those services as efficiently as possible. Significant examples of this convergence include the rollout of the new Student Information System (SIS), the Storage initiatives, evolving learning technologies, and the ever-increasing expectations of a campus that is dependent on technology to meet its needs.

The process of developing a unified IT organization began in 2000 with the joint reporting structure for ComTech, which leverages the advantages of a technology organization that integrates the academic and administrative interests of the university. This current change is an important next step in developing a unified central IT organization that will maximize the functionality, effectiveness and synergies of ITD and RMIS.

The Chancellor has called for the establishment of a CIO position for the university to provide leadership and direction for the university's information technology activities. The IT Scoping Team's final report called for a merger of the central IT organizations, and we believe the benefits of this operational integration are great enough to warrant immediate action. We also believe that this will better prepare the IT organization to move forward under a CIO.

As with any change of this magnitude, there are concerns and challenges that we must all face. We want to provide some assurances on some key issues:

- Maintaining services and service levels are a high priority for all participating groups in this consolidation. Additionally, there is high commitment to successfully meeting targets for planned initiatives and current projects. We are aware of the potential negative impact that an organizational change has on the productivity of our staffs, and are working to minimize this disruption as much as possible.
- This new operational framework enhances the collaboration that is needed among all of the units. OIT management will work to provide the tools, structure and mechanisms to facilitate this collaboration.

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- We believe this must be an evolving process, creating an organization that will continue to change to meet the needs of our campus. We welcome your feedback and suggestions during this transition.
- Operating guidelines for the new organization will evolve from the existing guidelines of both organizations. Until these new guidelines are in place, please operate under your current guidelines.
- Until the CIO is on board, we will lead the unified organization.

Working with our directors, we have completed an initial assignment of staff to major units. Management will be reviewing these assignments with you. Over the next few weeks we will move to the next phase of transition, communication and planning as the directors and their staffs refine plans for their units. There are many operational details to be ironed out during an organizational change of this magnitude. We have established a few dates for some key milestones:

- November 1, 2007 -- Organizational structures established within the units.
- March 2008 -- Checkpoint and review of the transition.
- July 1, 2008 -- New budget codes and accounts in place.

As we move forward to create a new IT organization at NC State, we have confidence in your energy, skill, and dedication to our customers. We thank you for all that you bring to our organization and NC State, and we look forward to working with all of you as we create the Office of Information Technology.

Attachments